

The Laurel Art Guild's 12th Laurel Regional Hospital Exhibit September 28, 2009 - January 11, 2010

The next date for hanging an exhibit at the Laurel Regional Hospital (LRH) will be **Monday, September 28, 2009**. The January 11th day was agreed upon with the Hospital to avoid any New Year vacation conflicts that might have arose. This will be the Laurel Art Guild's (LAG's) 12th exhibit at the Laurel Regional Hospital. Artwork that is currently hanging at LRH will be picked up at this time. **Artwork should be dropped off/picked up between 9 and 10 AM at the LRH.** We should have a conference room in which to pick up and/or drop off your artwork and that information will be made available as we approach the January date.

The hospital is located at **7300 Van Dusen Road, Laurel, MD**. Park in the Visitor Lot in front of the hospital. Google the hospital for a map. Once you pick up your visitor's pass, the conference room will be to the left of the lobby sitting area, down the hall and to the right.

DROP OFF: For those who work or who absolutely cannot drop off or have someone drop off for them at LRH on Monday, Tom Kirby will be at the Montpelier parking lot between the hours of 2 - 5 PM on Sunday, September 27, to collect your art. Tom will be in a blue Toyota T-100 pickup with a blue cap or a gray Prius. Contact Tom Kirby, 'tbkirby@verizon.net', 301-262-6641, if these or other special arrangements need to be made. If you don't call and make the appointment, he won't be there.

PICK UP: For those who work or absolutely cannot pick up their art on Monday, and who cannot arrange for someone to pick it up for them, Tom Kirby will take it to his house and arrangements can be made for pick up at his Bowie residence that evening or a later date.

A reminder: 20% of sale is to be given to LAG for the scholarship program. Also, reproductions are not acceptable (this is not referring to photographic prints which are an original art form). Please note that there is a two-year cycle before you may show a work previously exhibited at the Hospital.

Please fill-in the Exhibit Agreement provided on the following page for delivery to Tom Kirby on or before September 20, 2009. Mail or email the completed agreement to Tom Kirby, 13112 Oval Lane, Bowie, MD 20715 or 'tbkirby@verizon.net'. If you cannot email a signed Agreement, email one that is unsigned and bring the signed Agreement at drop off. I (or LAG) must have your signature before we can hang your artwork.

Please ensure that the Exhibit Agreement provided below is delivered to Tom Kirby on or before September 20, 2009. As before, all art to be hung must be identified with the Exhibit Agreement by September 20 so that I can put together a complete list for the Hospital staff and that they have time to prepare the art tags prior to hanging. There are no late entries, no drive-by drop-offs on the hanging day.

Please be sure that your name, title, medium, and price are written or securely attached on the back of the artwork (Not on the hanging wire) so that we can identify your piece with the art tag. You may recognize your artwork but the folks hanging them do not.

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Mail completed agreement to Tom Kirby at 13112 Oval Lane, Bowie, MD 20715 or email your entry (tkirby@verizon.net) and bring the signed agreement when you drop off. It's a legal requirement to have your signature.

Due September 20, 2009

Name: _____ Phone: _____ Email: _____

Title: _____ Medium: _____ Price: _____

Title: _____ Medium: _____ Price: _____

Title: _____ Medium: _____ Price: _____

Exhibition Agreement: I acknowledge that in the event of damage, loss, injury or theft, neither the Laurel Art Guild, nor its officers, volunteers, nor any receiving agent or gallery will be held responsible. Insurance, if desired for shipping, exhibition, or any other reason, is the responsibility of the individual artist. LAG will not be responsible for any artwork not picked up at the designated time. I further agree to pay the Laurel Art Guild a commission of 20% of the amount of any sale made during or as a result of this exhibit.

Signature: _____ Date: _____

List Your Medium as: A=acrylic, C=color pencil, G=Graphite, F=fused glass, K=casein, M=mixed media, O=oil, Pa=pastel, Ph=photography, S=scratchboard, Sc=sculpture, W=watercolor and Ot=other.